

**WILSON COUNTY BOARD OF HEALTH
MINUTES**

Tuesday June 11, 2019

The Wilson County Board of Health held a regular meeting on Tuesday, June 11, 2019 in the Board Room at the Wilson County Health Department. Members present were:

Scott Dixon, D.D.S.
Bill Blackman
Catherine Melin
Linda Cooper-Suggs

Maria Glennon, D.V.M.
Shannon Drohan, M.D.
Dr. Russell Stone
William T. Bass, IV

Others present:

Teresa Ellen, Cinnamon Narron, Angela Manning, Ron Hunt and Lynn Barnes.

Welcome

Dr. Scott Dixon, Chairman, called the meeting to order at 6:00pm and welcomed all in attendance.

Approval of Minutes of March 2019 Meeting

The minutes from the March 2019 meeting were accepted without corrections, additions or deletions.

Review and approval of the minutes shall be construed as review/discussion/approval/of all items distributed prior to the meeting for consideration and shall be so reflected in the minutes.

Administration

Ms. Cinnamon Narron went over the 2018-2019 financial Report through the end of May of this year. (See Handout) There is some outstanding billing in the maternity program and the deficit should be covered once funds are received. Ms. Narron reported overall things look good. A contract was implemented with Axxess for electronic billing and at this time Home Health is \$38,750 to the good. Ms. Narron reported no fund balance has been used this fiscal year. Ms. Narron reported that Samantha Smith, Eligibility Supervisor was leaving for a State Consultant position. Ms. Narron and Ms. Ellen both said Ms. Smith had done a great job and she will be missed.

Ms. Narron presented the 2019-2020 Fee Schedule changes. (See Handout) Changes to the fee schedule has been included. Some factors on the changes taken in to consideration were the cost to provide the services and the cost to purchase supplies or vaccines and the price was adjusted depending on that cost. Some items have been removed from the fee schedule altogether due to not providing that service anymore. Dr. Dixon asked for a motion to approve the fee schedule as submitted. Dr. Glennon made the motion to approve the fee schedule and Mr. Bill Bass seconded. There were none opposed.

Ms. Narron went over the Eligibility and Fee Policy/Procedure. This is what the fee schedule is attached to stating what the requirements for each of the programs we provide and what the eligibility requirements are. This year has no changes to the policy. The board members will receive a copy via email to go over and vote on in the upcoming August meeting.

Environmental Health

Ms. Angela Manning, Environmental Health Supervisor reported on the lead program from January of this year to the present. Investigation of new blood levels of 5-9Ug/dl (previously 10-20Ug/dl) is currently underway. The child shall have two consecutive samples before an investigation is offered. Since January 3 children have been referred with elevated blood lead levels from 5-9. Once they are re-tested and fall in the 5-9UG/dl level, a confirmation sample is taken and they are entered in to the state system, NC State Lead then flags EH so they can contact parents. At that time an investigation is offered and what they have found is that 51% of Wilson County residents rent their homes and most live in a pre-1978 structure.

Ms. Manning explained how they work with the residents and property owners. There is one confirmed lead poisoning case at this time. Currently there are 5 school buildings that have been referred since January for lead investigations. Two have been completed with notices sent to one school. Additional reports from NCDHHS staff will be forthcoming and additional notices may be required. One school is due an annual monitoring that has some area of concern and EH is working with state staff on how to move forward. Three childcare facilities have been referred for lead investigations. Two centers have completed remediation and clearance and the third has just received their report from the NCDHHS. The staff are waiting on the DCDEE staff to recommend action. Notices to parents will be sent out.

Health Director's Report

Ms. Teresa Ellen, Health Director reported on the Diabetes Prevention Program for Jessica Williams, Health Educator who is away at a scheduled conference. Ms. Ellen presented a slide presentation on Minority Diabetes Prevention Program (MDPP). She explained the NC General Assembly funded the Office of Minority Health and Health Disparities to establish and administer an evidence-based diabetes prevention program. Funding is awarded regionally and our funding agent is Pitt County. This is a 12 month program taught by a trained Lifestyle Coach, Jessica Williams. Ms. Ellen went over the eligibility requirements and goals.

Ms. Ellen gave the Child Fatality Report to the board in the absence of Ms. Lynn Anders, Chairperson. (See Handout) In 2018, the Child Fatality Board reviewed 16 deaths that occurred in 2017. Ms. Ellen went over the ages of death and causes of deaths with the main cause of death being perinatal conditions. Ms. Ellen also highlighted two campaigns from the committee, one for safety on ATV's and another for preventing child fatalities from children left in locked vehicles.

Ms. Ellen reported on a 3-year Community Health Improvement Plan (CHIP) developed by the Wilson Wellness Collaborative. Ms. Ellen stated this plan will be submitted to the state as the Wilson County CHIP and will serve as our action plan in response to the Community Health Assessment. A slide presentation was given, and Ms. Ellen highlighted the priority areas such as nutrition, physical activity substance misuse, mental health, teenage pregnancy and a few of the other priority areas. She also went over the strategies and actions, sharing resources and working closely with various leaders and partners within the community.

Other areas that will be implemented is to develop a local targeted approach to providing health care, support and expand community support for healthy living, establish a local trauma center to address mental health and trauma needs, expanding the school-based health center as well as other areas. Ms. Ellen told the board members she would need their approval in order to send to the State and she would send this slide presentation to each of them electronically. The board will also be kept informed as they move along and accomplish their goals. Dr. Dixon asked for a motion to approve the Wilson Forward Strategic Plan. Dr. Drohan made a motion to accept the Wilson Wellness Strategic Plan to be submitted to the Division of Public Health as the Wilson County Community Health Action Plan and Dr. Glennon seconded. There was no opposition.

As of June 6th Ms., Ellen reported there have been 1022 measles cases in the US but so far, there have been none in NC. There has been 1 reported rabies case in Wilson County. The homeowner shot the raccoon and called Animal Control. Gloves were used so there was no exposure.

Ms. Ellen shared pictures and gave a brief update on the construction being done at the front check in area and the public restrooms.

Ms. Ellen said she was happy to share information on a portable dental model (see handout) that will be called Wilson Area School Health Dental Program. Ms. Ellen reported she felt there is a need for this type of service to serve K-12 and Wilson County Schools is very supportive. She explained how the program would work and will serve children who have Medicaid or are uninsured and do not have a dental home. The staff will include a dentist, dental assistant, office manager and dental hygienist (as needed for older children). Ms. Ellen provided pictures of the dental equipment and also went over the projected cost. Dr. Dixon made a motion of support for the Portable Dental Model and Dr. Glennon seconded. There was no opposition. The board was in total support. Ms. Ellen thanked the board and she will now present this at the County Commissioner's meeting and at the Board of Education meeting in August for their approvals.

Ms. Ellen asked that the board take formal action to reappoint her as their representative on the Wilson Forward Advisory Board. Dr. Glennon made a motion to appoint Ms. Ellen to continue to serve on Wilson Forward as a representative of the Board of Health and Ms. Cooper- Suggs seconded. There was no opposition.

Ms. Ellen provided the board members with a copy of a letter (see handout) she would like to send to Senator Milton F. Fitch, Jr. thanking him for his support of local public health and asking him to protect the Communicable Disease Funding in HB 966 so the health departments may better serve North Carolinians. Mr. Blackman made a motion to send the letter to Senator Fitch and Dr. Drohan seconded. There was no opposition.

In closing, Ms. Ellen thanked all of the board members who have agreed to serve another term.

Old Business

None

New Business

None

Member Comments

None

Chairperson's Report

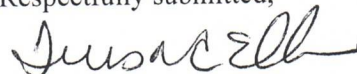
None

Public Comments

None

Adjournment- Meeting was adjourned at 7:32 PM.

Respectfully submitted,



Teresa C. Ellen, Secretary
Wilson County Board of Health