

**WILSON COUNTY BOARD OF HEALTH  
MINUTES**

**Tuesday December 4, 2018**

The Wilson County Board of Health held a regular meeting on Tuesday, December 4, 2018 in the Board Room at the Wilson County Health Department. Members present were:

Maria Glennon, D.V.M.  
Bill Blackman  
Catherine Melin  
Michael Warren

Scott Dixon, D.D.S.  
Shannon Drohan, M.D.  
William T. Bass, IV

Others present:

Teresa Ellen, Cinnamon Narron, Angela Manning, Anna Bass and Lynn Barnes. Also present were Max and Della FitzGerald, Attorney Will Farris, Olivia Neely, Janet Connor-Knox, photographer and several other members of the public that were not identified.

**Welcome**

Dr. Maria Glennon, Chairman, called the meeting to order at 6:00pm and welcomed all in attendance.

**Approval of Minutes of October 2018 Meeting**

The minutes from the October 2018 meeting were accepted without corrections, additions or deletions.

Review and approval of the minutes shall be construed as review/discussion/approval/of all items distributed prior to the meeting for consideration and shall be so reflected in the minutes.

**Certified Rabies Vaccinator**

Max FitzGerald, one of the co-founders of For the Love of Dogs presented his request to the Board to become a certified rabies vaccinator for his dogs that are on his premises. Mr. FitzGerald reported that he and his wife would feel safer if he could vaccinate new rescues instead of loading them up and taking them off to be vaccinated. Mr. FitzGerald said he is also concerned for his volunteers.

Dr. Glennon reported that the Wilson County Sheriff's Office has 3 CRV's and there are 13 licensed veterinarians in Wilson County. Ms. Ellen reported that according to the State Statute she as the health director is ultimately responsible for all the CRV's in Wilson County. Several members of the public spoke in favor of Mr. Fitzgerald saying not only is it a financial burden to load these animals up to be vaccinated but they run the risk of being lost if they were to break loose. For the Love of Dogs currently has 119 dogs.

Mr. Will Farris, Attorney spoke on Mr. FitzGerald's behalf and stated at no point should we ever consider it's not in the publics best interest to stop someone from ever being bitten and contracting rabies. Mr. Farris reported it's a no-brainer to have someone on site at For the Love of Dogs to give the vaccine. Ms. Ellen reported she will look at Mr. FitzGerald's request and make her decision within 10 business days.

**Update:** Ms. Ellen notified Mr. FitzGerald on December 10<sup>th</sup> regarding his request to become a CRV and permission was granted after very careful consideration and will include stipulations. Mr. FitzGerald must keep accurate records and submit a copy of them monthly to Wilson County Animal Enforcement Program as required by the state. If at any point Mr. FitzGerald fails to meet those stipulations, Ms. Ellen has the authority to rescind his appointment as a Certified Rabies Vaccinator.



### Administration

Ms. Cinnamon Narron reported on the FY 18-19 summary report (See Handout) through the end of October. Ms. Narron reported there are several programs such as Primary Care, Maternal Health and Child Health that are in the red, but that is due to delayed billing. Also, the immunization program has been front loaded with vaccines that we will soon be reimbursed for. Revenue is up in Home Health by about \$13,000 through October 31<sup>st</sup> and this is due to continued billing as far back as we can go. Ms. Narron also reported that some of the contracts are being closed out. Other county agencies are using the cars and reimbursing the Health Department for mileage which helps defray some of the lease cost on these vehicles. Most of the cars will go back in March. All the iPads have been turned back in except for a few of them which other county agencies were able to purchase. There are still some overpayment requests we have received, and we are trying to get them paid back.

### Personal Health

Anna Bass, RN, Communicable Disease/TB Coordinator gave the annual Communicable Disease report for the year 2018. (See Handout) The report was presented as a slide presentation. Ms. Bass reported on the different types of communicable diseases such as Gonorrhea, HIV, Influenza, Syphilis and Tuberculosis and the numbers reported through November 26, 2018. Ms. Bass also reported that state funding has been received to test men specifically for Chlamydia. (Chlamydia rates have increased from 517 in 2017 to 555 in 2018) Ms. Ellen added that Expedited Partner Therapy is being considered when a female test positive for Chlamydia, her partner(s) will be included in the treatment.

### Environmental Health

Ms. Angela Manning, Environmental Health Supervisor reported EH was awarded a total of \$26,000 in grant money for 2019 by the FDA. They plan on doing a risk factor survey for food borne illnesses in Wilson County to determine the top 3 risk factors such as poor hand washing, time temperature control, and employee health. The survey results will target intervention strategies to help restaurant owners with training. This survey will also be conducted in conjunction with the new law "Cold at 41 degrees" which will be a big change for the restaurants. Also, Ms. Manning reported they will be doing a food safety at home campaign, an outreach that will provide food safety practices for home.

Ms. Manning discussed how EH was currently working under emergency rules. The staff of DHHS EH were required to submit a report to the Rules Review Commission in October 2018. This was required by a session law passed under the former Governor's administration that required all rules to be reviewed for relevance. The DHHS staff filed for an extension of their submission but failed to follow proper administrative protocol and the RRC refused to grant the extension which allowed the rules to expire in November. This would have placed enforcement of all sanitation rules in jeopardy. NCDHHS in conjunction with the attorney general's office filed injunctions and emergency rules were filed. The emergency rules were in place with an expiration date of February 29, 2019.

**Update:** At the time of the meeting EH was working under emergency rules, but a settlement has since been reached and currently the rules are in place and no changes are expected at this time.

### Health Director's Report

Ms. Teresa Ellen, Health Director discussed Medicaid transformation. Last month, the 1115 waiver which is the NC plan for Medicaid Transformation going from "fee for service to managed care" was approved by the Centers for Medicare and Medicaid. Request for Proposals have already been sent out to insurance companies for 4 to be chosen as statewide entities and then there could also be up to 2 provider led entities for each region of the state. It will be decided in February who the 4 statewide entities and the 2 provider led entities will be for each region. Ms. Ellen reported the health departments will have to

go and negotiate with insurance companies for contracts and this is something that we will not be as familiar with as hospitals. With the health department being considered a safety net organization, the insurance companies are required to contract with us.

We are guaranteed the right of first refusal to provide OB Case Management and Care Coordination for Children up to 2-3 years of exclusivity. In that three years we must prove our ability to provide the service effectively and efficiently. Ms. Ellen explained at the end of the 2-3 years that hopefully our provider will be satisfied with the service and want to continue, but that is not a guarantee.

#### **Old Business**

Dr. Shannon Drohan, Chair of the Nominating Committee nominated Dr. Scott Dixon to serve as Chair of the Board of Health. Mr. Bill Blackman seconded. There was no opposition. The vote was unanimous. Dr. Scott Dixon nominated Dr. Maria Glennon as Vice Chair of the Board of Health. Dr. Drohan seconded. There was no opposition. The vote was unanimous.

#### **New Business**

Dr. Dixon wanted to know more information on becoming a CRV. Ms. Ellen went over the General Statutes and discussed the guidance for local health directors. Dr. Glennon reported her main concern is the record keeping in administering of the rabies vaccine. Dr. Glennon suggested contacting Wilson County Animal Enforcement to work out some type of review and Ms. Ellen reported she would reach out to them to see if they would be willing to go once a week to For the Love of Dogs. Mr. Blackman asked Ms. Ellen to let the BOH members know of her decision on this matter and she reported she would.

#### **Member Comments**

None

#### **Chairperson's Report**

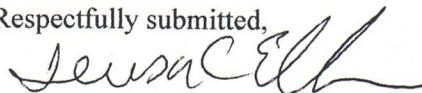
None

#### **Public Comments**

None

**Adjournment**- Meeting was adjourned at 7:10 PM.

Respectfully submitted,



Teresa C. Ellen, Secretary  
Wilson County Board of Health

TCE/lmb