

**WILSON COUNTY BOARD OF HEALTH  
MINUTES**

**Tuesday March 27, 2018**

The Wilson County Board of Health held a regular meeting on Tuesday, March 27, 2018 in the Board Room at the Wilson County Health Department. Members present were:

Maria Glennon, D.V.M.  
Bill Blackman  
Michael Warren  
Linda Cooper-Suggs  
Charlotte Hicks

Scott Dixon, D.D.S.  
Shannon Drohan, M.D.  
Rosario Ochoa  
Dr. Ronald Stahl  
William T. Bass, IV

Others present:

Teresa Ellen, Valerie Bulluck, Debra Harris, Angela Manning, Cinnamon Narron, Ron Hunt, Jessica Williams, Zona Brinkley, Bobbi Hill, Brittany Lamm, CeCe Niombella, Christie White, Courtney Adkins, Crystal Gamwell, Fran Winslow, Joyce Wetherington, Linda Rebellor, Loree Mitchell, Megan Duckworth, Spencer and Trina Williams, Tammy Webb, Tasha Williams and Lynn Barnes.

**Welcome**

Dr. Maria Glennon, Chairman, called the meeting to order at 6:00pm and welcomed all in attendance.

**Approval of Minutes of February 2018 Meeting**

The minutes from the February 2018 meeting were accepted without corrections, additions or deletions.

Review and approval of the minutes shall be construed as review/discussion/approval/of all items distributed prior to the meeting for consideration and shall be so reflected in the minutes.

**Administration**

Ms. Cinnamon Narron presented the 2018-2019 Budget Proposal (See Handout). Ms. Narron reported there are 3 new position requests in the overall budget along with a 3% recommended COLA for employees. Ms. Narron reports there are no new capital projects this upcoming fiscal year. Also included in the budget for 6 months is \$585,263 to cover one-month salary and fringes for all HH employees, a retention bonus of 5% of annual salary for each HH staff member that stays through closing, estimated vacation payout for HH staff and \$60,000 to cover 19 car leases. There are also several positions that are included beyond the one month either to assist in closing out Home Health and/or retain employees who are within 6 months of retirement.

Included in the packet was a breakdown by programs and the funding source with percentages that was discussed and the total staff for FY 2018-2019 broken down by each department. Ms. Teresa Ellen and Ms. Angie Manning discussed the new positions that have been asked for in the FY 2018-2019 budget. Ms. Narron asked if there were any questions and there were none. A motion was made to approve the budget as written in order to present to the County Manager. Dr. Scott Dixon made the motion to approve the budget and Mr. Bill Bass seconded. There was no opposition.

**Personal Health**

Jessica Williams, Health Educator gave the State of the County Health Report (See Handout). Ms. Williams gave an overview on population, unemployment rates and the estimated percentage of uninsured

people living in Wilson. Ms. Williams also went over the leading causes of death in Wilson County with cancer being the leading cause, heart disease and cerebrovascular disease coming in at 2<sup>nd</sup> and 3<sup>rd</sup>. Communicable disease and sexually transmitted infections are also included in the report along with opiate abuse. Ms. Williams discussed new initiatives for the Health Department and progress to date on our Community Health Assessment priority action plans. The top 3 priorities are obesity, mental health and substance use.

### **Home Health**

Ms. Debra Harris, Home Health Director had nothing to report.

### **Environmental Health**

Ms. Angela Manning, Environmental Health Supervisor reported they have lost one staff member who has accepted a position with the State. They have one new person starting on April 2<sup>nd</sup> and are actively recruiting.

### **Health Director's Report**

Ms. Teresa Ellen, Health Director gave an update on the intent to sell Wilson County Home Health. Ms. Ellen reported a notice was placed in the Wilson Times on March 22<sup>nd</sup> and the County Commissioners will vote on the resolution of intent to sell on April 2<sup>nd</sup>. Ms. Ellen reported she would like to have a vote of recommendation from the Board of Health as well. Dr. Glennon added every effort has been made to make Home Health work. Ms. Ellen reported this is solely a financial decision and has nothing to do with the quality of care. The agencies reputation in the community is stellar and our first concern is for the staff and a smooth transition for the patients.

Also Ms. Ellen reported she would like to form a committee of Mr. Bill Blackman, the Chair of the County Commissioners and the Chair of the Board of Health with 2-3 other members from the Board of Health to review the RFP's and to consider the best fit for Wilson County. A motion was asked for to proceed with the intent to sell Wilson County Home Health. Dr. Scott Dixon made the motion to proceed and Dr. Ronald Stahl seconded. The vote was 7 for and 2 opposed. The board members asked and agreed to serve on the committee to review the RFP's in addition to Mr. Bill Blackman and Dr. Maria Glennon, are Ms. Linda Cooper-Suggs, Ms. Rosario Ochoa and Ms. Charlotte Hicks. Dr. Glennon welcomed others to serve as well if anyone was interested. Ms. Ellen reported after the County Commissioner's vote on April 2<sup>nd</sup>, the RFP's will be mailed out and will be due on April 30<sup>th</sup>. There will be two Public Hearings on April 18<sup>th</sup> and another on May 18<sup>th</sup>. The committee to review the RFP's will meet on May 8<sup>th</sup>. The County Commissioners will meet on June 4<sup>th</sup> to adopt a resolution for sale.

Ms. Ellen gave the Child Fatality Report. In 2017 there were 9 child deaths that occurred in 2016 reviewed. There were 17 deaths in 2015 and 6 deaths in 2014. All of these were caused by underlying congenital anomalies or from other illnesses.

### **Old Business**

None

### **New Business**

None

### **Member Comments**

Dr. Stahl reported he just wanted to say on behalf of the hospital and case management the work that has been done over the years by home health has been stellar and it has been appreciated.



**Chairperson's Report**

Dr. Glennon had no additional report.

**Public Comments**

Home Health employees voiced their concerns and asked questions regarding the potential sale. Questions were noted and will be answered. Dr. Glennon reported she will try to keep the staff and patients as informed as possible through the transition period. Dr. Scott reported he thinks it would be a good idea for some of the Home Health employees join the committee. Ms. Ellen reported she will check with the county attorney to see if that would be ok.

**Adjournment-** Meeting was adjourned at 7:09 PM.

Respectfully submitted,



Teresa C. Ellen, Secretary  
Wilson County Board of Health

TCE/lmb