

**WILSON COUNTY BOARD OF HEALTH
MINUTES**

Tuesday February 11, 2020

The Wilson County Board of Health held a regular meeting on Tuesday, February 11, 2020 in the Board Room at the Wilson County Health Department. Members present were:

Scott Dixon, D.D.S.
Bill Blackman
Catherine Melin
William T. Bass, IV
Dr. Russell Stone

Ijeoma Uwakwe, Phar.D.
Shannon Drohan, M.D.
Maria Glennon, D.V.M.
Rosario Ochoa

Others present:

Teresa Ellen, Cinnamon Narron, Valerie Bulluck, Angela Manning, Narshira Vann, Jessica Williams, Ron Hunt, Debbie Futrell and Lynn Barnes.

Welcome

Dr. Scott Dixon, Chairman, called the meeting to order at 6:00pm and welcomed all in attendance.

Approval of Minutes of December 2019 Meeting

The minutes from the December 2019 meeting were accepted without corrections, additions or deletions.

Review and approval of the minutes shall be construed as review/discussion/approval/of all items distributed prior to the meeting for consideration and shall be so reflected in the minutes.

Administration

Ms. Cinnamon Narron gave the budget review as of January 31st (See Handout). Ms. Narron reported we are looking very good. We have not had to use any fund balance and our Medicaid revenues and other fees are up. There are only 2 programs that are in the red which is HIV AIDS and Pregnancy Care Management. Our revenue for the PCM is a monthly Medicaid per member per month payment and we should get caught up with that. There were no questions or discussions.

Ms Narron went over the Debt Set Off/Write Off (See Handout). She explained that these are for debts that are at least 60 days delinquent and are \$50.00 or more. Letters will be going out at the end of February and the clients have 30 days from the date of the postmark to respond. If there is no response received within the 30 days of the postmark date, the debt will be submitted to Debt Set-Off. Currently Wilson County Health Department has 234 clients, with a total of outstanding balance of \$79,906.15. There was no discussion. Dr. Dixon asked for a motion to approve the Debt Set-Off collection process. Dr. Shannon Drohan made the motion to approve and Rosario Ochoia seconded.

Personal Health

Valerie Bullock, Nursing Director gave a report on the Coronavirus. As of today, Ms. Bullock reported there are 42,000 people infected worldwide with 2 people that have person to person transmission in the US. At the present there are 13 confirmed cases in the US. There are no confirmed cases in NC currently. Ms. Bullock said the health department is following the CDC guidelines and we are participating in weekly conference calls with the Department of Public Health Communicable Disease Branch.

Environmental Health

Ms. Angela Manning, Environmental Health Supervisor reported EH is losing an On-Site staff member to Wake County at the end of February. Ms. Manning said EH will be doing some outreach education to educate our customers before reaching the regulation component. Ms. Manning gave some highlights on a couple of partnerships they have. She reported they did a test with Wilson Community College last year and put on seminars for people wishing to operate a food truck and the program was successful. Ms. Manning reported EH has been taking part in the Small Business Seminar at Wilson Community College with participants who are looking to open restaurants.

This year Ms. Manning reported they are working on having a seminar on the pre-opening of swimming pools offering guidance. Also, there are other partnerships being worked on such as educating on sanitation issues in nursing homes and childcare center sanitation. In 2018 there was a provisional re-inspection rate of 38% of childcare centers and that rate has decreased to 16% this year.

Health Director's Report

Ms. Teresa Ellen, Health Director introduced Dr. Lindsey de Guehery, Medical Director to the board. Ms. Ellen reported she was very excited to announce that we will receive accreditation with honors. Ms. Ellen said everyone worked very hard and she is so proud of the staff. Out of the 147 activities, only 2 were missed. Ms. Ellen thanked the BOH for their support and gave special thanks to Dr. Glennon, Bill Blackman and Dr. Scott Dixon for agreeing to be interviewed by the Accreditation team. Ms. Ellen recognized Ms. Narshira Vann, Accreditation Coordinator that worked many hard hours preparing for Accreditation.

Ms. Ellen gave an update on the WASH at Hunt High School. There are some extensive renovations that need to be done and the Healthcare Foundation does not cover bricks and mortar. The school has applied for a grant through the Anonymous Trust and should hear back in March for some funds for the construction. Ms. Ellen reported she hopes to open at the beginning of the upcoming school year.

Ms. Ellen reported Barton has had some interesting developments. They received 30 days' notice from their medical providers that they would no longer be of service. We are now working with Barton providing them with 4 hours a week with our mid-level provider. They are paying us by the hour through the end of this school year for her time. We may be partnering with them in the fall, but a final decision has not been made by Barton at this time.

An update was given on the dental program. Ms. Ellen said the dental truck has been on back order and we have been told we can expect it in March. Ms. Ellen met with Wilson County Schools leadership and it was decided that at this point we would delay the program implementation until the beginning of the new school year. Ms. Ellen reported Jackie Aranda has been hired as the office manager who has dental experience and is also bi-lingual.

Ms. Ellen reported we are on our way to beginning the Behavioral Health program. We have our LCSW in place and are working on the billing which will have to be done through Eastpointe. Medicaid Managed Care is still on hold. Denise Stinagle has asked for a CIPS Plan (Capital Improvement Plan) and this is for needs over \$75,000. Ms. Ellen reported there are a couple of things are being planned such as replacing carpet and flooring in some areas. There is also some renovating to be done in the WIC area by taking the front classroom and making it into an entrance area for clients and have some extra rooms for the nutritionists making it more user friendly.

There are several smoking violations as of late with one being major at Carolina Billiards. They have received a 3rd letter, which is a 3rd notice of violation. Ms. Ellen discussed the fines imposed and the process of what they need to do. Our EH staff member(s) will follow up with an unannounced visit to see if they comply. The State has a system that consumers can submit complaints and we must respond by

investigating. Ms. Ellen reported our letters of intent have been submitted to the Healthcare Foundation for our Long Acting Contraceptives, the WASH centers, and Behavioral Health.

It was discussed and decided the next meeting will be held on March 24, 2020 to discuss and approve the 2020-2021 budget.

Old Business

None

New Business

None

Member Comments

None

Chairperson's Report

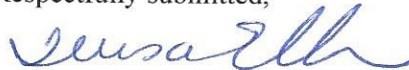
Dr. Dixon reported he appreciated Dr. DeGuehery attending the meeting and congratulated all for the re-accreditation with honors.

Public Comments

None

Adjournment- Meeting was adjourned at 6:47 PM.

Respectfully submitted,



Teresa C. Ellen, Secretary
Wilson County Board of Health

TCE/lmb