

**WILSON COUNTY BOARD OF HEALTH
MINUTES**

Tuesday August 18, 2020

The Wilson County Board of Health held a regular meeting on Tuesday, August 18, 2020 by a virtual Zoom meeting. Members present were:

Scott Dixon, D.D.S.
Linda Cooper-Suggs
Bill Blackman
Catherine Melin
Ijeoma Uwakwe

Maria Glennon, D.V.M.
Shannon Drohan, M.D.
Rosario Ochoa
Dr. Russell Stone
William T. Bass, IV

Others present:

Teresa Ellen, Cinnamon Narron, Valerie Bulluck, Angela Manning, Jessica Williams, and Lynn Barnes.

Welcome and Reappointments

Dr. Scott Dixon, called the meeting to order at 6:03pm and welcomed all in attendance. Dr. Dixon congratulated Ms. Linda Cooper-Suggs on her appointment to the Legislature. Ms. Cooper-Suggs thanked the board and said she is filling the remainder of the term of Rep. Jean Farmer-Butterfield and said her name would be on the ballot in November. Ms. Cooper-Suggs said she hoped to improve the quality of life for all of Wilson County in areas such as education, mental health, agriculture, jobs as well as bring businesses and other types of development to our area.

Approval of Minutes of June 2020 Meeting

The minutes from the June2020 meeting were accepted without corrections, additions, or deletions.

Review and approval of the minutes shall be construed as review/discussion/approval/of all items distributed prior to the meeting for consideration and shall be so reflected in the minutes.

Administration

Ms. Cinnamon Narron gave an update on the 2019-2020 Revenues and Expenditures. (See Handout) Ms. Narron reported the previous fiscal year ended very well in the clinics netting \$66,025.57 Ms. Narron reported on the other clinic programs that are not revenue producing such as Health Promotions and they netted \$6,822.16. Social Work netted \$21,628.26. Environmental Health netted \$30,007.03; WIC netted \$144,534. 16 and the School Based Health Center netted \$46,528.98. In Health Admin. there is a lot of in and out money in the programs for salaries and this has resulted in the -\$18,987.51 net. There was \$230,000.00 fund balance budgeted for dental but only \$105,381.15 of the fund balance was used.

Ms. Narron updated the board on WIC renovations. She reports we are currently working with Dawson's Construction to complete plans on how to renovate the WIC area to have a separate entrance to better serve the patients and be more efficient. The plans are for the renovations to begin October 1st. Ms. Narron said the board will be updated at the October meeting.

Personal Health

Valerie Bulluck, Director of Nursing reported the clinics are running well and we are fully staffed. Three nurses have been recently hired and as soon as they complete training we will be back at capacity. Ms. Bullock said late August to early September they will begin seeing an increase due to kindergarten assessments and immunizations.

Environmental Health

Ms. Angela Manning, Environmental Health Supervisor updated the board on where Environmental Health is with the COVID response. At the beginning of Executive Order 147 (mask mandate), the EH staff sent out 132 emails to all food service providers and made 96 in person visits to explain the executive order and to give out the mandatory "3W's signage" to be posted and the current DHHS operating guidance on food safety, provided each with an employee screening form and reiterated disinfecting procedures and social distancing. Ms. Manning reported they have had a total of 55 complaints for 30 restaurants since the mask mandate order began. Each complaint is investigated and EH employee De Ett Taylor, Program Specialist visits the restaurant to let them know they have received a complaint Ms. Taylor then educates the restaurant and explains the Governor's executive order and provides each with another packet of information

In addition, the Environmental Health staff have been contacting our Nursing Homes and Child Care Centers to ensure they have the latest guidance and to provided information or resources where needed.

Ms. Manning reported they have just started back with their high-risk population inspections. The hospital, some of the long-term facilities as well as the day cares are being inspected by appointments.

Health Director's Report

Ms. Teresa Ellen, Health Director reported on the COVID statistics: 1598 positive cases, 1453 have recovered, 99 are isolated at home, 10 are hospitalized and 36 are deceased. Broken down by sex, 43% are male and 57% female. Ms. Ellen reports most cases are being seen in the 25-49 yr. old age group. Broken down by race, there are 35% African American, 23% Caucasian, 37% Latin X, 2% other and 3% unknown. Four long term care facilities remain with active cases.

Ms. Ellen says the contract tracing continues to be a challenge. There is a much better turn around time with the State Lab and Lab Corp getting the results back. Ms. Ellen reported we have received a contact tracer from the State, and we have hired 2 RN's and 1 interpreter with our COVID money, and they have been working out well. There have been several community events in recent weeks with one being held on July 11th at Jackson Chapel Church, partnered with Wilson Community Health Center. 200 tests were done and only 2 were positive. Wilson Community Health Center held an event in Lucama and tested between 70-80 people and 15 were positive. Of the positive cases, 9 were TOBS players. The health department partnered again with Wilson Community Health Center on August 1st sponsored at the time by Rep. Jean Farmer-Butterfield and there were 105 tested.

We have received an Agreement Addendum from the State showing we will receive \$176,000.00 which will be used to cover COVID testing and tracing as well as PPE. Wilson County Has also received Cares Act funding and have been very generous in assisting the Health Department. The Board of Health will also be receiving iPads soon because of this funding.

Ms. Ellen reported that she and Angela Manning have reviewed the reopening plans and made site visits to Greenfield and Wilson Christian Academy. Ms. Ellen reports they both have been in contact with Dr. Mills and his staff at Wilson County Schools. Ms. Ellen has also been in contact with Wilson Community College as well as Barton.

There is a new initiative coming through the Division of Health Benefits for Medicaid that will pay for uninsured testing beginning September 1st. Two other initiatives that Wilson will be a partner in are Community Health Workers to provide education and resource identification for our communities and a second initiative to provide a stipend, nutritional resources, or medication delivery.

Ms. Ellen reported the attention will turn to mass vaccination planning. Its anticipated vaccine will be ready late fall for health care workers and first responders. We continue to have the COVID call center and there has been a decrease in calls, averaging about 200-300 calls per week currently.

The WASH centers at Forest Hills and Beddingfield are open for staff and any students. Ms. Ellen reports we are moving forward with Barton and it is going well. We are holding off on Hunt until the students return to school. Ms. Ellen reported the dental truck has finally arrived and Jackie Aranda, Cinnamon and herself have received some education on the equipment. A dentist has been interviewed and seems to be a favorable candidate. Jackie and Cinnamon have been working on building our electronic health record which is called Dentrix.

Old Business

None

New Business

None

Member Comments

None

Chairperson's Report

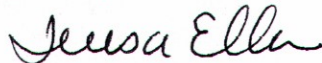
None

Public Comments

None

Adjournment- Meeting was adjourned at 6:47 PM.

Respectfully submitted,



Teresa C. Ellen, Secretary
Wilson County Board of Health

TCE/lmb

**WILSON COUNTY BOARD OF HEALTH
MINUTES**

Tuesday June 9, 2020

The Wilson County Board of Health held a regular meeting on Tuesday, June 9, 2020 by a virtual Zoom meeting. Members present were:

Scott Dixon, D.D.S.	Maria Glennon, D.V.M.
Linda Cooper-Suggs	Shannon Drohan, M.D.
Bill Blackman	Rosario Ochoa
Catherine Melin	Dr. Russell Stone
Dr. Ronald Stahl	

Others present:

Teresa Ellen, Cinnamon Narron, Valerie Bulluck, Angela Manning, Ron Hunt and Lynn Barnes.

Welcome and Reappointments

Dr. Scott Dixon, called the meeting to order at 6:03pm and welcomed all in attendance. Ms. Ellen recognized Dr. Shannon Drohan and Ms. Rosario Ochoa for being reappointed and thanked them for their willingness to continue serving on the Board.

Approval of Minutes of March 2020 Meeting

The minutes from the March 2020 meeting were accepted without corrections, additions or deletions.

Review and approval of the minutes shall be construed as review/discussion/approval/of all items distributed prior to the meeting for consideration and shall be so reflected in the minutes.

Administration

Ms. Cinnamon Narron presented the 2020-2021 Year-to-Date Summary Report. (See Handout). Ms. Narron said everything looks well at this time through May and we are still drawing down a little State money. She reports that we have received our Cost Settlement money (\$499,786) and it was more than what was budgeted. Ms. Teresa Ellen added that \$88,000 was also received in COVID funding from the Department of Public Health. Ms. Narron reported all programs should finish in the black at the end of the fiscal year after drawing down the remaining State funds and any other revenues.

Ms. Narron discussed the new FY 20-21 Fee Schedule (See Handout). Ms. Narron reported the fee approval committee met to discuss making changes to the fee schedule. They based their decisions on reimbursements by Medicaid and private insurance and the documentation that is received with the Cost Settlement showing what it costs us to provide the service. Most of the changes made resulted in very little increase. These changes will become effective July 1, 2020. There was no discussion. Dr. Shannon Drohan made a motion to accept the 20-21 Fee Schedule as submitted and Dr. Maria Glennon seconded. There was no opposition.

Personal Health

Valerie Bulluck, Director of Nursing reported on contract tracing which is a part of Communicable Disease Surveillance. Ms. Bulluck reported contact tracing has always been a part of our public health responsibilities, but with the COVID-19 the volume that we must follow has increased exponentially. We have trained a few people using the tool the State provided to educate people who have been exposed to COVID-19 on their need to self-quarantined for 14 days and they are followed up on to make sure they

do not become symptomatic. All contacts are instructed regarding the importance to stay quarantined until the incubation period is exhausted and if they do develop symptoms they are asked to schedule to be tested here.

Ms. Linda Cooper-Suggs reported she was aware that African Americans are more disproportionately affected with this virus and she was truly shocked to see how many African Americans have died in Wilson County. She asked Ms. Ellen what she is going to do to improve the conditions in the Wilson County. Ms. Cooper-Suggs says she works a lot with pastors and churches throughout the community and said if she could help in any way to let her know. Ms. Ellen reported she is working with Carolina Families Health Center CEO, Laura Owens. She explained that since we are largely responsible for so much contact tracing, we do not have the capacity to do large scale community testing. Carolina Families Health Centers are federally funded they have received a significant amount of funding to do testing. Trinity House of Deliverance has called to inquire about testing and Carolina Families Health Centers will be contacting them.

Ms. Ellen reported she is open to recommendations. The zip code 27893 contains over half of our positive COVID cases. Ms. Ellen stated she is looking at doing more testing in that zip code and to our vulnerable populations. Ms. Cooper-Suggs said her church is Jackson Chapel First Missionary Baptist Church and they would gladly serve as a testing site. Ms. Ellen reported she would pass this on to Laura Owens when this meeting is over.

Ms. Bulluck said the health department has finally been credentialed for Behavioral Health services. The Licensed Clinical Social Worker will be doing tele-health possibly beginning in July.

Environmental Health

Ms. Angela Manning, Environmental Health Supervisor reports they are finishing up the fiscal year strong. They will finish the year out at 100% compliance of the rate of inspections except for the ones suspended by the State such as the long-term care facilities and the schools. Ms. Manning reports that on-site has been busy with new lot evaluations. Jeremy Johnson has been hired and Ms. Manning reports he will finish his CIT training by the end of August.

Health Director's Report

Ms. Teresa Ellen, Health Director reported there are 460 positive cases in Wilson County as of 5:00PM today. There are 326 estimated or assumed to be recovered out of the 460 cases. There are 101 people isolated at home, 20 people are hospitalized (locally and area hospitals) and 13 are deceased. The total that is estimated or assumed recovered is 71%. At present there is 121 active cases. Ms. Ellen reported the staff has been phenomenal for the last 3 months.

Dr. Dixon asked if there is a demographic breakdown on the data. Ms. Ellen reports that out of the 460 cases 261 are African American (57%), 108 are Caucasian (23%), 82 are Latino (18%) and 4 are Middle Eastern (1%). The long term care facilities that have positive cases are as follows: Elm City Assisted Living has a total of 6 cases-3 residents and 3 staff, with 1 death reported, Wilson House has 46 cases that includes 25 residents and 18 staff, Wilmed Nursing has a total of 20- 16 residents and 4 staff and Longleaf Neuromedical Treatment Facility has a total of 48 cases-23 residents and 25 staff.

Dr. Dixon also asked about the age groups and Ron Hunt reported the age breakdown is 183 cases in the 25-49 age group, 126 in the 50-64 age group and 95 in the 65+ age group. Dr. Stahl added that almost all the COVID deaths are patients 65+. He also reported the hospitalization volume was presently stable and there are currently 13 hospitalized at Wilson Medical Center.

Ms. Ellen reported the COVID phone line is staffed Monday-Friday, 8-5 and took a total of 292 calls last week. She added staff is having their temperature checked daily when they arrive. The COVID clinic is

held in the Lida Blalock Hall and we are doing drive through testing. We have done a total of 848 tests here at the health department.

Dr. Stahl asked about the return of students attending Wilson Community College and Barton College in the fall. Ms. Ellen reported she has been in conversations with them and they are looking at the guidelines by the State that include wearing a mask and trying to maintain the 6 feet in the classroom, cleaning between classes, limiting gatherings and making sure they have space if needed to quarantine students. Food will probably be pre-packaged or grab and go instead of gathering in a cafeteria.

Ms. Ellen reported we are getting new guidance every day and she and Ron Hunt are doing a Facebook video each week and giving updates to the newspaper daily. In addition to the \$88,000 COVID funding mentioned earlier, WIC received some additional funds that will help with remodeling in their area and that will also help with social distancing. Ms. Cooper-Suggs asked Ms. Ellen if she had been in touch with Dr. Mills and his team from Wilson County Schools. Ms. Ellen reported she has, and it will be basically the same strategies mentioned with the colleges and she feels it will be a challenge especially with the small children.

The Health Care Foundation grant request has been approved and Ms. Ellen says we are thankful for their support. This will mean we will be moving forward with opening the WASH center at Hunt and proceed with the plans for opening a WASH center at Barton. The Wilson County Schools received a grant that will cover the cost for the remodeling needed for the Hunt WASH center. Ms. Ellen reports construction should be completed and ready to open by the beginning of the school year.

Ms. Ellen reports the dental truck should be received by the end of June. There are a couple of applicants for a dentist and they will be reviewed soon with Dr. Dixon's help. Ms. Ellen hopes to be able to start the dental program by the beginning of the school year.

Ms. Ellen gave the Child Fatality Report (See Handout) from the Wilson County Child Fatality Prevention Team who reviews all child fatalities in Wilson County from the previous years. Their mission is to identify any system deficiencies that may have contributed to child deaths. They submit a report annually to their local county commissioners and board of health. Their purpose is to make and carry out recommendations for changes that will prevent future child deaths and promote understanding of the causes of child deaths. For the 2018 child deaths that were reviewed in 2019, there was a total of 21. Ms. Ellen reported on the causes of death along with the ages and any system problems identified along with actions taken.

Ms. Ellen reported that probably 95% of our time is spent on COVID 19 although we are still providing all of our regular services for the public. Ms. Ellen thanked the board members for their continued support.

Old Business

None

New Business

None

Member Comments

None

Chairperson's Report

None

Public Comments

None

Adjournment- Meeting was adjourned at 6:45 PM.

Respectfully submitted,



Teresa C. Ellen, Secretary
Wilson County Board of Health

TCE/lmb

19-20 Revenues and Expenditures

Clinic Revenue

	Family		Maternal		Communicable		TOTAL	
	TB	Planning	Primary Care	Health	Child Health	Disease		Immunizations
Fees/Insurance	35,590.30	63,026.59	155,574.23	18,931.32	15,226.23	808.55	140,271.60	429,428.82
Medicaid	416.99	93,484.68	46,205.98	130,074.28	74,472.33	11,494.81	21,881.57	378,030.64
Medicare	215.65	-1,662.36	4,842.86	0.00	4,640.20	283.68	758.58	9,078.61
State Aid	90,484.00	160,514.00	0.00	85,542.00	52,205.00	97,469.57	24,578.00	510,792.57
Grants	0.00	10,000.00	100,000.00	0.00	0.00	0.00	0.00	110,000.00
Medicaid Max	0.00	174,635.22	50,721.99	119,478.79	118,264.05	12,956.95	23,728.00	499,785.00
General Fund	0.00	275,058.00	49,000.00	301,000.00	300,000.00	241,390.00	26,505.00	1,192,953.00
Mgmt Fee			30,290.00					30,290.00
	126,706.94	775,056.13	436,635.06	655,026.39	564,807.81	364,403.56	237,722.75	3,160,358.64 Revenue
								3,094,333.07 Expenditure
								66,025.57 Net

Other Clinic Programs

Health		BCCCP		TOTAL
Promotion	AIDS Control	Bioterrorism	BCCCP	
State Aid	34,706.00	9,722.02	34,651.00	105,254.02
Grants	8,354.00	0.00	20,360.00	28,714.00
				133,968.02 Revenue
				127,145.86 Expenditure
				6,822.16 Net

Social Work

CC4C		PCM		TOTAL
Medicaid	State Aid	General Fund	State Aid	
Medicaid	185,915.76	224,182.08		410,097.84
State Aid	18,197.00	0.00		18,197.00
General Fund	34,024.00	12,290.00		46,314.00
				474,608.84 Revenue
				452,980.58 Expenditure
				21,628.26 Net

Dental

Fund Balance	227,706.24
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19-20 Revenues and Expenditures

Environmental Health

Fees	91,012.37
State Aid	25,112.00
Federal Aid	26,398.05
General Fund	834,853.00
	977,375.42 Revenue
	947,368.39 Expenditure
	<u>30,007.03</u> Net

WIC

State Aid	527,323.56
General Fund	270,810.00
	798,133.56 Revenue
	653,599.40 Expenditure
	<u>144,534.16</u> Net

School Based Health Center

Fees	46,450.70
Medicaid	11,433.85
State Aid	88,880.00
Grants	237,969.00
	384,733.55 Revenue
	338,204.57 Expenditure
	<u>46,528.98</u> Net

Health Admin

State Aid	287,815.57
General Fund	169,995.00
Misc Revenue	3,999.31
	461,809.88 Revenue
	480,797.39 Expenditure
	<u>-18,987.51</u> Net

19-20 Revenues and Expenditures

Total Revenue	6,304,103.35
Total Expenses	6,409,484.50
	-105,381.15 Fund Balance used

Fund Balance	7/1/2019	3,651,650.99
		-105,381.15
	6/30/2020	3,546,269.84