

**WILSON COUNTY BOARD OF HEALTH
MINUTES**

Tuesday October 13, 2020

The Wilson County Board of Health held a regular meeting on Tuesday, October 13, 2020 by a virtual Zoom meeting. Members present were:

Scott Dixon, D.D.S.	Maria Glennon, D.V.M.
Shannon Drohan, M.D.	Bill Blackman
Rosario Ochoa	Catherine Melin
William T. Bass, IV	

Others present:
Teresa Ellen, Cinnamon Narron, and Angela Manning.

Welcome

Dr. Scott Dixon, called the meeting to order at 6:05pm and welcomed all in attendance.

Approval of Minutes of August 2020 Meeting

The minutes from the August 2020 meeting were accepted without corrections, additions, or deletions. Motion to accept was made by Bill Blackman and seconded by Bill Bass. The motion carried unanimously.

Review and approval of the minutes shall be construed as review/discussion/approval of all items distributed prior to the meeting for consideration and shall be so reflected in the minutes.

Administration

Ms. Cinnamon Narron gave an update on the first quarter 2020-2021 Revenues and Expenditures. (See Handout) She reported that all programs are operating in the black with exception of Immunization Action Plan and that is because we have recently purchased over 40 thousand dollars in flu vaccine and have not yet administered or received the revenues from it. She also stated that we received our notification of the 2017 cost settlement 10% holdback and that should be \$51,919. In addition, we have received COVID dollars from both Wilson County and from DHHS. The DHHS dollars are targeted to COVID 19 testing and tracing only and equal \$286,200. We are using those dollars to pay for the part time COVID staff we have hired. Ms. Ellen reported the Board will be receiving iPad Pro's courtesy of Cares Act dollars shared with the Health Department by Wilson County. We will be utilizing a software program called Peak Agenda Management. This program will allow us to upload all the documents needed for the Board to review prior to and during our meetings. It also has a template for minute taking. We hope to have a socially distanced meeting in December to distribute the iPads to the Board.

Personal Health

Valerie Bulluck, Director of Nursing was unable to be at the meeting, so Teresa Ellen gave her report. She reported that we are now administering flu vaccine. The vaccine we are administering this year is quadrivalent and contains the following components: H1N1, H3N2, B/Washington and B/Phuket. We also have high dose vaccine for those 65 and older. In addition, thanks again to the Health Care Foundation of Wilson we have free vaccine available for the uninsured. We are also expecting some free vaccine from the federal government for the uninsured.

Environmental Health

Ms. Angela Manning, Environmental Health Supervisor updated the board on Environmental Health activities. Environmental Health continues to perform regulatory inspections. Food and Lodging finished this past quarter at 100% compliance. We continue to respond to Covid-19 complaints as well. The On-Site Section continues to be busy with new applications and lot evaluations. We are expecting some subdivisions to come in this year.

We have currently completed an FDA grant application for a total of \$14,200 for work on the FDA Voluntary Program Standards. Staff are finishing the 2020 project and we expect that to be completed by the end of the year.

Health Director's Report

Ms. Teresa Ellen, Health Director reported Wilson Counties current COVID statistics: We have 232 active cases, 2558 total positive cases, 2264 or 88% have recovered, 204 are isolated at home, 28 are hospitalized and 62 are deceased. Our percent of positivity is 7.4%. Unfortunately, we are trending in the wrong direction, however this is consistent with statewide and national trends. We are meeting our required 5% of tests to total population across the county each month. We have been testing anywhere from 1600 to 2000 a week for the last several weeks. A great deal of thanks to our community partners who are testing widely across the county.

Ms. Ellen says we are meeting with Wilson County Schools on a regular basis in preparation for schools to reopen and we talk with them on the phone daily. We have also been working very closely with the Private schools.

Ms. Ellen then reported on a new Community Health Worker program that is available for referral of positive or quarantined patients who need to be linked with community resources. There is funding for food, housing, medication delivery and a stipend of \$400 for a single individual and \$800 for a family if they are asked to stay home but do not have paid benefits.

Ms. Ellen reported we have received some of the Abbott Binax now rapid antigen tests. These tests are to be administered free of charge and we can share with our community. Thus far we have shared with the Wilson Community Health Center, the WASH, and Barton College. We will use them at the Health Department for employees and other health care workers or essential workers where we need a quick answer.

Ms. Ellen stated that we have hired three part time nurses and an interpreter to assist with our COVID efforts. We continue to display our data on our County Dashboard five days a week and we provide information to the newspaper and social media five days a week also. Ron Hunt and Ms. Ellen do a Facebook Video weekly.

Ms. Ellen emphasized that the staff have been amazing in their resiliency. Personal Health has been running COVID clinic and our regular clinical services. Environmental Health has been taking point with the schools, daycares, and workplaces. Health Education and our QI nurse have been manning the COVID hotline where just yesterday they took 124 calls. We are continuing to hold our drive through testing three days a week and plan to hold a community event on Saturday November 6th. We are in the beginning stages of planning for mass vaccination. We anticipate the first doses in late November or early December, and they will be targeted to Health Care Workers, First Responders and long-term care facilities.

Ms. Ellen then gave an update on both WASH Dental and the school-based health center. She reported the new Dentist began on October 1st and she introduced Dr. Monica Maldonado DMD to the board. The dental truck has been wrapped with our logo and is ready to go. We are in the process of ordering supplies, completing software training, and getting our paperwork in order. We have a meeting on

Monday to get the schedule of schools in place. We are interviewing two DA II's this week and hope to have someone in place by November 1st. The WASH centers have had limited student involvement as learning has been virtual. We have continued to see teachers and are gearing up for students to return to Forest Hills Middle School. We will use Forest Hills and Beddingfield as a COVID 19 testing site for students and teachers as needed. The new WASH at Hunt High school is completed and looks state of the art. We will not however plan to hire staff until High School students return to class. Barton College has been very busy we are testing 15-20 students per day along with the other primary care visits. They have had 81 positive cases with only 8 cases currently active.

Board Chair Dr. Scott Dixon reminded Ms. Ellen of the need to approve the Board of Health operating procedures. They were sent out prior to the meeting for review. Ms. Ellen reported there were no recommended changes and asked the board if there was any discussion. A motion to approve the Board of Health operating procedures was made by Bill Blackman and seconded by Dr. Maria Glennon. The motion carried unanimously.

Old Business

None

New Business

None

Member Comments

None

Chairperson's Report

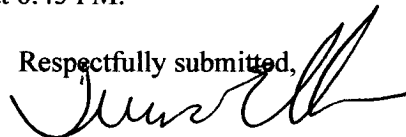
None

Public Comments

None

Adjournment- Meeting was adjourned at 6:45 PM.

Respectfully submitted,



Teresa C. Ellen, Secretary
Wilson County Board of Health

TCE/lmb

Dept Name:	State Aid	Medicaid	Medicare	Fees	State/ Grants	Other	FY 2021		Contractual Expenses	Operating Expenses	Capital Outlay	Total Expenses	YTD	
							County Approp	Total Revenue						
5100 Admin	37,833						44,805	82,638	10,307	64,683		74,990	7,648	
5104 TB	26,438	49		5,512			8,845	40,844	18,736	1,844	140	20,720	20,124	
5106 Family Planning	35,868	31,392	102	13,908	10,000		91,667	182,937	157,999	927	15,193	174,118	8,818	
5111 Primary Care		13,692	908	40,745	28,300	13,802	22,747	120,195	103,592	11,254	5,125	119,971	224	
5122 Maternal Health	17,441	43,601	59	5,900			150,500	217,500	187,013	11,992	3,464	202,469	15,031	
5123 Child Health	10,179	20,936		3,079			75,000	109,194	92,730	114	1,599	94,442	14,751	
5124 Health Promotion	5,919						-	5,919	5,692		227	5,919		
5126 AIDS Control	2,434						-	2,434	2,434			2,434		
5135 Communicable Disease	111,695	3,052		59			84,930	199,737	169,412	9,458	6,050	184,919	14,818	
5136 BCCCP	11,375						-	11,375	7,252		4,026	11,278	97	
5137 Immunization Action Plan (IAP)	6,705	7,474		16,987			12,175	43,342	21,543		43,857	65,399	(22,057)	
5130 Bioterrorism	9,170						-	9,170	8,913		257	9,170		
5132 CC4C	6,066	45,782					8,037	59,885	56,304		1,195	57,500	2,385	
5141 Pregnancy Care Mgmt		55,877					5,650	61,527					61,527	
5119 WIC Admin	22,260						-	22,260	21,622		357	21,980	280	
5120 WIC Nut Ed	26,100						4,823	30,922	18,301	950		19,251	11,672	
5133 WIC-Breastfdg	8,174						11,186	19,359	18,075		650	18,725	635	
5134 WIC-BF PC	1,306						-	1,306	1,306			1,306		
5139 WIC Client Services	113,039						33,351	146,390	103,778		11,541	115,319	31,070	
5128 Environ Health				17,746			279,333	297,079	219,112	2,750	25,691	22,942	270,495	26,584
5140 School Based Health Center (WASH)	10,117	261		4,883	284,639			299,901	25,597	5,709	17,864	49,170	250,730	
5142 Dental							134,574	134,574	1,836	6,391	1,399	9,625	124,949	

WILSON COUNTY BOARD OF HEALTH
TUESDAY, August 18, 2020
6:00 PM
WILSON COUNTY HEALTH DEPARTMENT
(Virtually by Zoom Meeting)

AGENDA

- A. Call to Order
- B. Welcome
- C. Minutes
- D. Reports of Staff
 - Finance Officer..... Cinnamon Narron
 - Financial Report
 - Plans for WIC Renovations
 - Director of Nursing.....Valerie Bulluck
 - Environmental Health.....Angela Manning
 - Environmental Health Response to COVID
 - Health Director.....Teresa Ellen
 - Coronavirus Update
 - Dental Update
 - WASH Update
- E. Old Business
- F. New Business
- G. Member Comments
- H. Chairperson's Report
- I. Public Comments
- J. Adjourn

**WILSON COUNTY BOARD OF HEALTH
MINUTES**

Tuesday August 18, 2020

The Wilson County Board of Health held a regular meeting on Tuesday, August 18, 2020 by a virtual Zoom meeting. Members present were:

Scott Dixon, D.D.S.
Linda Cooper-Suggs
Bill Blackman
Catherine Melin
Ijeoma Uwakwe

Maria Glennon, D.V.M.
Shannon Drohan, M.D.
Rosario Ochoa
Dr. Russell Stone
William T. Bass, IV

Others present:

Teresa Ellen, Cinnamon Narron, Valerie Bulluck, Angela Manning, Jessica Williams, and Lynn Barnes.

Welcome and Reappointments

Dr. Scott Dixon, called the meeting to order at 6:03pm and welcomed all in attendance. Dr. Dixon congratulated Ms. Linda Cooper-Suggs on her appointment to the Legislature. Ms. Cooper-Suggs thanked the board and said she is filling the remainder of the term of Rep. Jean Farmer-Butterfield and said her name would be on the ballot in November. Ms. Cooper-Suggs said she hoped to improve the quality of life for all of Wilson County in areas such as education, mental health, agriculture, jobs as well as bring businesses and other types of development to our area.

Approval of Minutes of June 2020 Meeting

The minutes from the June2020 meeting were accepted without corrections, additions, or deletions.

Review and approval of the minutes shall be construed as review/discussion/approval/of all items distributed prior to the meeting for consideration and shall be so reflected in the minutes.

Administration

Ms. Cinnamon Narron gave an update on the 2019-2020 Revenues and Expenditures. (See Handout) Ms. Narron reported the previous fiscal year ended very well in the clinics netting \$66,025.57 Ms. Narron reported on the other clinic programs that are not revenue producing such as Health Promotions and they netted \$6,822.16. Social Work netted \$21,628.26. Environmental Health netted \$30,007.03; WIC netted \$144,534. 16 and the School Based Health Center netted \$46,528.98. In Health Admin. there is a lot of in and out money in the programs for salaries and this has resulted in the -\$18,987.51 net. There was \$230,000.00 fund balance budgeted for dental but only \$105,381.15 of the fund balance was used.

Ms. Narron updated the board on WIC renovations. She reports we are currently working with Dawson's Construction to complete plans on how to renovate the WIC area to have a separate entrance to better serve the patients and be more efficient. The plans are for the renovations to begin October 1st. Ms. Narron said the board will be updated at the October meeting.

There is a new initiative coming through the Division of Health Benefits for Medicaid that will pay for uninsured testing beginning September 1st. Two other initiatives that Wilson will be a partner in are Community Health Workers to provide education and resource identification for our communities and a second initiative to provide a stipend, nutritional resources, or medication delivery.

Ms. Ellen reported the attention will turn to mass vaccination planning. Its anticipated vaccine will be ready late fall for health care workers and first responders. We continue to have the COVID call center and there has been a decrease in calls, averaging about 200-300 calls per week currently.

The WASH centers at Forest Hills and Beddingfield are open for staff and any students. Ms. Ellen reports we are moving forward with Barton and it is going well. We are holding off on Hunt until the students return to school. Ms. Ellen reported the dental truck has finally arrived and Jackie Aranda, Cinnamon and herself have received some education on the equipment. A dentist has been interviewed and seems to be a favorable candidate. Jackie and Cinnamon have been working on building our electronic health record which is called Dentrix.

Old Business

None

New Business

None

Member Comments

None

Chairperson's Report

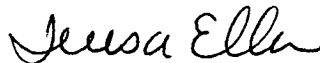
None

Public Comments

None

Adjournment- Meeting was adjourned at 6:47 PM.

Respectfully submitted,



Teresa C. Ellen, Secretary
Wilson County Board of Health

TCE/lmb

Personal Health

Valerie Bulluck, Director of Nursing reported the clinics are running well and we are fully staffed. Three nurses have been recently hired and as soon as they complete training we will be back at capacity. Ms. Bullock said late August to early September they will begin seeing an increase due to kindergarten assessments and immunizations.

Environmental Health

Ms. Angela Manning, Environmental Health Supervisor updated the board on where Environmental Health is with the COVID response. At the beginning of Executive Order 147 (mask mandate), the EH staff sent out 132 emails to all food service providers and made 96 in person visits to explain the executive order and to give out the mandatory "3W's signage" to be posted and the current DHHS operating guidance on food safety, provided each with an employee screening form and reiterated disinfecting procedures and social distancing. Ms. Manning reported they have had a total of 55 complaints for 30 restaurants since the mask mandate order began. Each complaint is investigated and EH employee De Ett Taylor, Program Specialist visits the restaurant to let them know they have received a complaint Ms. Taylor then educates the restaurant and explains the Governor's executive order and provides each with another packet of information

In addition, the Environmental Health staff have been contacting our Nursing Homes and Child Care Centers to ensure they have the latest guidance and to provided information or resources where needed.

Ms. Manning reported they have just started back with their high-risk population inspections. The hospital, some of the long-term facilities as well as the day cares are being inspected by appointments.

Health Director's Report

Ms. Teresa Ellen, Health Director reported on the COVID statistics: 1598 positive cases, 1453 have recovered, 99 are isolated at home, 10 are hospitalized and 36 are deceased. Broken down by sex, 43% are male and 57% female. Ms. Ellen reports most cases are being seen in the 25-49 yr. old age group. Broken down by race, there are 35% African American, 23% Caucasian, 37% Latin X, 2% other and 3% unknown. Four long term care facilities remain with active cases.

Ms. Ellen says the contract tracing continues to be a challenge. There is a much better turn around time with the State Lab and Lab Corp getting the results back. Ms. Ellen reported we have received a contact tracer from the State, and we have hired 2 RN's and 1 interpreter with our COVID money, and they have been working out well. There have been several community events in recent weeks with one being held on July 11th at Jackson Chapel Church, partnered with Wilson Community Health Center. 200 tests were done and only 2 were positive. Wilson Community Health Center held an event in Lucama and tested between 70-80 people and 15 were positive. Of the positive cases, 9 were TOBS players. The health department partnered again with Wilson Community Health Center on August 1st sponsored at the time by Rep. Jean Farmer-Butterfield and there were 105 tested.

We have received an Agreement Addendum from the State showing we will receive \$176,000.00 which will be used to cover COVID testing and tracing as well as PPE. Wilson County Has also received Cares Act funding and have been very generous in assisting the Health Department. The Board of Health will also be receiving iPads soon because of this funding.

Ms. Ellen reported that she and Angela Manning have reviewed the reopening plans and made site visits to Greenfield and Wilson Christian Academy. Ms. Ellen reports they both have been in contact with Dr. Mills and his staff at Wilson County Schools. Ms. Ellen has also been in contact with Wilson Community College as well as Barton.