

WILSON COUNTY BOARD OF HEALTH MINUTES

May 09th, 2023

The Wilson County Board of Health held a regular meeting on Tuesday, May 09th, 2023 in the Board Room at the Wilson County Health Department. Members present were:

Scott Dixon, D.D.S.
Ariel Fulghum
William T Bass

Shannon Drohan M.D. (Zoom)
Catherine Melin N.P. (Zoom)
Ijeoma Uwakwe

Others present:

Cinnamon Narron, Jessica Williams, Jennifer Dixon, Shereen Mitchell, Celita Graham,

Welcome

Dr. Scott Dixon called the meeting to order at 6:02pm and welcomed all in attendance.

Approval of Minutes Of March 14th, 2023 Meeting

The minutes from the March 14th, 2023 meeting were accepted without corrections, additions, or deletions.

A Motion to accept was made by Mr. William T Bass and seconded by Ms. Ijeoma Uwakwe. The motion carried unanimously.

Review and approval of the minutes shall be construed as review/discussion/approval/of all items distributed prior to the meeting for consideration and shall be so reflected in the minutes.

Personal Health

Ms. Jennifer Dixon, Director of Nursing, gave an update on staff reports. The Physician Extender, PHN II, (preparedness coordinator) is vacant. The Preparedness Coordinator position will be reclassified to PHN II (OSHA/ Employee Health) at the start of the new fiscal year. There was a Child Health Audit with a corrective action plan. No issues were reported, and recommendations were made. The women's Health Audit starts today. This week is Nurses week, and the Health Department will be celebrating Nurses for all their hard work. The Local Child Fatality Prevention Team (CFPT) is a 15-member team and is represented by people from different agencies. The (CFPT) was created to evaluate child deaths, identify gaps, and trends in preventing child deaths. The (CFPT) team meets quarterly. 4 cases were reviewed plus 1 carryover case from the last meeting. All reviewed cases were closed due to natural causes/ nonpreventable except one case because the Medical Examiner did not attend the last meeting.

Ms. Shereen Mitchell, Quality Improvement and Accreditation Coordinator reported that since the last meeting the Health Department received the first draft of the action plan regarding HIPPA. Ms. Shereen has been writing policies, working on reeducation, making sure that patient information is secure.

Environmental Health

Ms. DeEtt Taylor, Environmental Health Supervisor, was not present.

Health Education

Ms. Celita Graham, Communications Manager and Health Education Supervisor reported that since the last meeting the Health Education Department has met with all Department Managers and Supervisors to work on the 2023-2026 Strategic Plan. There were three working sessions that went over the mission, Vision, and Values. Analyzation of strength, weakness, opportunities, and threats to create goals. The strategic plan will work on actionable items over the next three years that aligns with the mission to help Wilson County residents. This Friday DSS will be hosting its annual senior awareness drive through. It will be located at the Wilson County Fair Grounds 10:30 am – 2pm. The Health Department will be a vendor at the event and have a commercial opportunity on channel 97.7. The Health Department will advertise services offered at the Health Department and how they help the Wilson County Community.

Health Director's Report

Ms. Cinnamon Narron, Health Director introduced the new Deputy Health Director Jessica Williams to the BOH. Her first day was April 3rd. Ms. Narron reviewed the financial report. All the programs are looking good. The Medicaid Managed Care program is working very well. The billing staff is working well and catching up on covid payments. The billing staff handles Private insurance, Managed care, and Medicaid billing. Wilson County Board of Health Members are down by two. Leslie Atkinson has been appointed as a new member of the Board of Health and will start July 1st. BOH member Dr. Stahl is no longer working at Wilson Medical Center. Mr. Stahl has agreed to stay as a BOH member until the Health Department finds a replacement. The Health Department is actively recruiting for the open Provider position and has conducted interviews. The WIC Director position is still open, and applicants have applied. The Health Department is working with the WASH staff and Barton College to get higher enrollment for next year's school year. The Wash program at Fike High School will be open during the summer school period. Ms. Narron issued Mr. William T Bass an iPad for his future BOH meetings. The BOH Members are encouraged to bring their iPad's to meetings. It is more efficient and will also save paper.

Old Business

None

New Business

None

Member Comments

None

Chairperson's Report

None

Public Comments

None

Adjournment- Meeting was adjourned at 6:20 PM.

Respectfully submitted,

Cinnamon Narron, Secretary
Wilson County Board of Health